

Open Graves, Open Minds
‘Ill met by moonlight’: Gothic encounters with enchantment and the Faerie realm in literature and culture
University of Hertfordshire, 8–11 April 2021

Instructions for Attendees

Due to Covid-19 restrictions, this event is now an online one (with most sessions recorded so attendees can also watch later). This means you will need to have the Zoom software installed on your PC, tablet, or phone to participate. Please make sure too that you have reliable broadband and Wifi connections. We will send further details regarding the Zoom links nearer the event. Please try out Zoom first if you're not used to it. Do check that your audio and camera are working.

If you need further guidance on how to use Zoom, this video should help:

<https://www.youtube.com/watch?v=QOUwumKCW7M>

When setting up your Zoom name, remember to put your preferred pronouns after your name.

When you join the conference, please mute your microphone and turn off your camera to avoid background noise and conserve internet bandwidth during the sessions. However, there will be opportunities to meet people and socialise.

There is an abbreviated timetable (the ‘Panels and Papers’ document) which you can download and print from the Conference Pack web page. This clearly shows each panel as allocated to either ‘Zoom conference room 1’ or ‘Zoom conference room 2’. The allocated Rooms are also shown on the online timetable here:

<https://www.opengravesopenminds.com/ill-met-by-moonlight-2021/programme/>

Conference Room 1 is the main room where all the Plenaries and other activities take place. You can leave this room to join a Panel in Room 2, then return when that has finished.

You will be sent the Zoom links for each ‘room’ and each day separately.

For the parallel sessions to work, you leave the main Zoom session, closing microphone and camera, and join the second one if that's where your chosen panel is taking place. Otherwise, you stay in the main session.

At the end of a panel, the chair will announce ‘Please click on the link if you're going to a panel in the other Zoom room’ and will put the link in Chat. (You will automatically swap from one room to another when you click the new link.)

Speakers should have their PowerPoint (or whatever you're using) presentation open on the desktop ready to use Zoom's ‘Share Screen’ function. Please be aware there can be a slight delay between you speaking and a new slide being displayed.

There will be opportunities to raise questions and make comments so please use the Chat facility in Zoom for this at first. The Chair will then select from these and direct them to the speakers.

If you do have any urgent problems, please try a private message in Chat to one of the organisers; if that's a problem, please email Bill directly at:

bill.enlightenment@gmail.com